

REPORT REFERENCE NO.	DSFRA/18/14
MEETING	DEVON & SOMERSET FIRE & RESCUE AUTHORITY (ANNUAL MEETING)
DATE OF MEETING	8 JUNE 2018
SUBJECT OF REPORT	DRAFT CALENDAR OF MEETINGS 2018-19
LEAD OFFICER	Director of Corporate Services
RECOMMENDATIONS	<i>That, subject to any amendments as may be indicated at the meeting, the draft Calendar of Authority Meetings for the 2018-19 Municipal Year be approved.</i>
EXECUTIVE SUMMARY	Attached for consideration is a draft Authority Calendar of Meetings for the forthcoming (2018-19) municipal year.
RESOURCE IMPLICATIONS	N/A
EQUALITY RISKS AND BENEFITS ANALYSIS (ERBA)	N/A
APPENDICES	A. Draft Authority Calendar of Meetings 2018-19 Municipal Year.
LIST OF BACKGROUND PAPERS	Constituent Authority Calendars of Meetings (as available).

1. INTRODUCTION

- 1.1. Attached at Appendix A to this report is a proposed Authority Calendar of Meetings for the forthcoming (2018-19) municipal year. As in previous years, in compiling this Calendar consideration has been given both to the business requirements of this Authority and to the calendars of constituent authorities (as available) to avoid wherever possible any clashes in meeting dates.

2. MEMBERS' FORUM SESSIONS

- 2.1 The Forum is intended to provide the opportunity for more informal engagement with all Authority Members on a wide range of issues, both national and local, to impart information and to help steer policy formation at a very early stage and prior to any decisions being required through the formal meeting structure. In this way, it offers a useful mechanism to assist Members in remaining current with and contributing actively towards existing and emerging issues.
- 2.2 Proposed dates for Forum meetings during the 2018-19 municipal year, based on a total of eight meetings, are included in the draft Calendar now appended.

3. CAPITAL PROGRAMME WORKING PARTY

- 3.1 The Capital Programme Working Party's Terms of Reference are "to oversee the development of the Authority's asset management plans making recommendations as appropriate to the Resources Committee and/or full Authority".
- 3.2 The Working Party is intended to be ad hoc and thus will meet as and when required. For this reason, the Calendar of Meetings does not include any proposed dates for the Working Party.

4. CONCLUSION

- 4.1 The Authority is asked to consider the above issues with a view to then approving (subject to any amendments as may be indicated at the meeting) the draft Calendar of Authority meetings for the forthcoming (2018-19) municipal year.

MIKE PEARSON
Director of Corporate Services